



October 2015

Attention: Law School students in their final year

CC: Law School Deans and Law School Career Development Officers

Re: Application for the 2016/2017 Lawyer Licensing Process

Apply by: **December 1, 2015, by 5 p.m.**

This letter describes the application process and procedures for admission to the Law Society's 2016/2017 Lawyer Licensing Process. Your law school has kindly agreed to distribute this information to all third year law school students.

All candidates in the Licensing Process must successfully fulfill the following requirements in order to be called to the Bar of Ontario:

- The Barrister Licensing Examination and the Solicitor Licensing Examination. The dates and locations of these Licensing Examinations are posted online;
- The Experiential Training Component, which includes either a ten-month Articling Term or the Law Practice Program (LPP);
- Be of Good Character;
- Submission of a final official law school transcript, sent directly from your institution to the Licensing and Accreditation Department, on or before August 5, 2016. You must request this document be sent by your law school; and
- Payment of all fees and filing of all forms/documents as required by the Law Society.

The Lawyer Licensing Process application consists of two parts:

- **Part I** consists of an online application. **Part II** includes submitting a commissioned or notarized paper version of the application along with the required fees and supporting documentation. You MUST complete both parts of the application process to be admitted to the Lawyer Licensing Process. **Applicants who do not complete both parts of the application will be removed from the process and will not be billed or scheduled for the Licensing Examinations.** Both parts may be completed beginning in October 2015, once the new application has gone live.
- **Please visit the Law Society's website at www.lsuc.on.ca in October, select "For Lawyers/Become a Lawyer" and click on "Apply Now" at the bottom of the page in order to access the new application.**
- Applicants have until **December 1, 2015, 5:00 p.m. EST** to complete and submit the application/fee before incurring a late filing fee. If you intend to write any of the June 2016, November 2016 or March 2017 Licensing Examinations, you must apply by this deadline.

You will have three years to complete the requirements of the Licensing Process. As a new entrant into the Licensing Process, your three-year Licensing Term will begin on May 1, 2016 and end on April 30, 2019.

Information regarding the Licensing Examinations, rules, policies and dates to remember is also posted on the Law Society's website. You are strongly encouraged to review the information to ensure you are aware of all the requirements.

If you require further information, please contact the Licensing and Accreditation Department at the Law Society:

By E-mail:

licensingprocess@lsuc.on.ca

Once you have submitted your application, you may also message us through your Law Society account.

By Telephone:

416-947-3315

Toll-free at 1-800-668-7380, extension 3315

Best wishes for continued success with your studies. We look forward to welcoming you to the profession.

Sincerely yours,

A handwritten signature in black ink, consisting of several overlapping loops and a trailing line that ends in a small wave.

Priya Bhatia, B.Sc., LL.B.
Manager, Licensing and Accreditation