



The Law Society of
Upper Canada | Barreau
du Haut-Canada

October 12, 2016

Attention: Law School students in their final year
CC: Law School Deans and Law School Career Development Officers
Re: Application for the 2017/2018 Lawyer Licensing Process
Apply by: **December 2, 2016, by 5 p.m.**

Osgoode Hall
130 Queen Street West
Toronto, Ontario
M5H 2N6

Tel (416) 947-3315
Fax (416) 947-9070

Licensing and
Accreditation
Department

This letter describes the application process and procedures for admission to the Law Society's 2017/2018 Lawyer Licensing Process. Your law school has kindly agreed to distribute this information to all third year law school students.

All candidates in the Licensing Process must successfully fulfill the following requirements in order to be called to the Bar of Ontario:

- The Barrister Licensing Examination and the Solicitor Licensing Examination. For your reference, Licensing Examination dates and locations are posted at this link as they become available:
<http://www.lsuc.on.ca/LawyerExamDatesAndLocations/> ;
- The Experiential Training Component, which includes either a ten-month Articling Term or the Law Practice Program (LPP)*;
- Be of Good Character;
- Submission of a final official law school transcript, sent directly from the issuing law school to the Licensing and Accreditation Department, on or before August 8, 2017. You must request this document be sent by your law school; and
- Payment of all fees and filing of all forms/documents as required by the Law Society.

***The Law Society is currently engaged in the evaluation of the Pathways Pilot Project and is expected to make a decision on the continuation of the LPP in the coming months. The LPP remains an option on the application at this time, however candidates are advised that, pending a decision from Convocation, the program may not be offered in the 2017-2018 term. Further information will be posted as it becomes.**

The Lawyer Licensing Process application consists of two parts:

Part I consists of an online application. **Part II** includes submitting a commissioned or notarized paper version of the application along with the required fees and supporting documentation. You MUST complete both parts of the application process to be admitted to the Lawyer Licensing Process. **Applicants who do not complete both parts of the application will be removed from the process and will not be billed or scheduled for the Licensing Examinations.** Both parts may be completed beginning in October 2016, once the online application is live.

To complete Part I of the application process:

- **Please visit the Law Society’s website at www.lsuc.on.ca in October 2016**
- **Select “For Lawyers/Become a Lawyer”,**
- **Click on “Apply Now” at the bottom of the page in order to access the new application.**
- **Ensure you review the page “Completing the Lawyer Licensing Application Process” for more information.**

Applicants have until **December 2, 2016, 5:00 p.m. EST** to complete and submit the application/fee before incurring a late filing fee. If you intend to write any of the June 2017, November 2017 or March 2018 Licensing Examinations, you must apply by this deadline. It is suggested, however, that candidates who intend to write their examinations in March 2018 or commence their experiential training in 2018 wait to apply in the next intake period which occurs next October 2017.

You will have a three year Licensing Term to complete the requirements of the Licensing Process (unless you begin any component of the Licensing Process in an earlier licensing cycle). As a new entrant into the Licensing Process, your three-year Licensing Term will begin on May 1, 2017 and end on April 30, 2020.

Information regarding the Licensing Examinations, rules, policies and dates to remember is also posted on the Law Society’s website. You are strongly encouraged to review the information to ensure you are aware of all the requirements.

If you require further information, please contact the Licensing and Accreditation Department at the Law Society:

By E-mail:

licensingprocess@lsuc.on.ca

Once you have submitted your application, you may also message the Law Society through your online web account.

By Telephone:

416-947-3315

Toll-free at 1-800-668-7380, extension 3315

Best wishes for continued success with your studies. We look forward to welcoming you to the profession.

Sincerely yours,

A handwritten signature in black ink, consisting of several overlapping loops and a trailing flourish.

Priya Bhatia, B.Sc., LL.B.
Manager, Licensing and Accreditation