

HALBERT EXCHANGE PROGRAM
MUNK SCHOOL OF GLOBAL AFFAIRS, UNIVERSITY OF TORONTO

Post-Doctoral Fellowships
FOR STUDY AT THE HEBREW UNIVERSITY OF JERUSALEM
FOR FELLOWSHIPS COMMENCING FALL 2015

SUBMISSION INSTRUCTIONS:

Your application for a Halbert Post-Doctoral Fellowship must include all relevant documentation listed below. Applications and letters of reference must be submitted to halbert.munk@utoronto.ca no later than **Monday, January 12th, 2015**.

If possible, application package (items 1-6, below) should be e-mailed as a single PDF attachment.

Letters of reference should be on institutional letterhead and e-mailed **by the referee** or designate (NOT the candidate).

EVALUATION CRITERIA:

Your application will be judged according to the following criteria:

- Overall academic excellence
- Completion of doctoral dissertation no more than three years prior to the submission of the fellowship request or the anticipated date of receiving PhD degree prior to the start of the fellowship (Fall 2013)

REQUIRED DOCUMENTS:

1. Application Form

Application form can be filled out and printed in free Adobe Reader. For the proposal abstract, you may find it convenient to cut and paste from your word processor; however, italics, bold, or special characters cannot be pasted. In all fields but the Project Abstract, text will automatically resize to fit the available space once you have finished entering the information.

2. Detailed Program of Work

Your program of work should not exceed **1,250 words in 12 point font and 1.5 spacing**. Each page should be numbered consecutively and include your name and "Post-Doc Fellowship" at the top right-hand corner. The proposal should be written for general academic readers and not for specialists in your field.

Detailed program of work should describe:

- the issue(s) to be studied
- the questions and goals of the proposed research
- the distinction between the current project and the PhD dissertation
- the way in which the project fits into the existing literature
- the potential contribution of the project
- the methodology you intend to use
- the proposed strategy for the dissemination of your research.

3. Bibliography

Include only those works most relevant to your project. Should not exceed **two pages** in 12-point font and 1.5 spacing.

4. List of Referees

Attach as a separate document only if your dissertation committee members are *not* supplying your letters of reference.

5. Current Curriculum Vitae

6. Scan of Graduate Transcript(s)

Please include a current transcript from all universities in which you have done doctoral work. (Candidates who are awarded the fellowship may be asked to provide original transcripts as a condition of acceptance).

7. Three Letters of Reference

Letters should be on institutional letterhead and e-mailed **by the referee** or designate (NOT the candidate) to halbert.munk@utoronto.ca by the deadline date, Monday, January 15, 2015.

For questions or further information, please contact Sarah Namer at halbert.munk@utoronto.ca 416-946-8450.

Start Date	Halbert Exchange Program <i>Post-Doctoral Fellowship</i> Application to Study at Hebrew U.			
	<i>Do Not Fill In Above Space</i>			
Name				
	<i>Last</i>	<i>First</i>	<i>Initial</i>	
E-Mail			Phone	
Mailing Address				<i>Home</i>
				<i>Office</i>
PhD Status	PhD Granted	All But Dissertation	If All But Dissertation, Briefly Describe Status of Dissertation	
	Date Granted/Anticipated			
Dept. & University of PhD			Current Position	
Dissert. Title				
Dissertation Supervisor & Referees		1–Supervisor	2–Referee	3–Referee
	Name			
	Department			
	University			
	Phone			
	E-mail			
Project Title				
Project Mentors (Name at least one and up to three)		1–Primary Mentor	2–Mentor	3–Mentor
	Name			
	Department			
	University			
	Phone			
	E-mail			
Project Abstract Approx. 250 words. N.B. Only text appearing within the box will be printed.				